

215 Radio Drive, Suite 202, Woodbury, MN 55125 • Phone 651-702-0750 • Fax 651-501-5321 • medicalrecords@mwent.net

Authorization for Release of Information

Patient Information			
Name _____		DOB _____	
Address _____		City _____	State _____ Zip _____
Phone# _____			
Requesting from: (Who has the information you are requesting?)			
Name of Person or Facility _____			
Address _____		City _____	State _____ Zip _____
Phone# _____		Fax# _____	
Sending to: (Who will be receiving the information?)			
Name of Person or Facility _____			
Address _____		City _____	State _____ Zip _____
Phone# _____		Fax# _____	

Information to be released:

- ☐ Entire record
☐ Specific date(s) of service _____
☐ Radiology (☐ please check here if CD of images is needed, otherwise, a written report will be provided.)
☐ Pathology

- ☐ Lab work
☐ Surgeries/procedures
☐ Audio Testing
☐ Allergy Testing
☐ Billing records/statement

☐ Other _____

The purpose of the release: ☐ Continuing care ☐ Second opinion ☐ Transfer of care ☐ Personal ☐ Legal

How are the records being released? ☐ US Mail ☐ Fax ☐ Email ☐ Patient pick-up

If applicable, I give permission for the following "Sensitive Protected Health Information" to be released:

- ☐ HIV/AIDS testing/treatment ☐ Genetic testing
☐ Alcohol, drug, and substance abuse records ☐ Psychiatric evaluation/treatment

By signing this form, I understand that:

- This authorization is good for one year from the date signed, unless another expiration date is provided here: _____
- This authorization can be revoked by you at any time. Revocation must be made in writing and presented or mailed to Midwest ENT at 215 Radio Drive, Suite 220, Woodbury, MN 55125
- Treatment will not be conditional upon the signing of this release
- Any disclosure of information carries with it the potential for unauthorized re-disclosure. Midwest ENT assumes no responsibility for any unauthorized re-disclosure of information.

Patient name (print) _____

Patient Signature or authorized representative _____

Relationship to patient (if signed by authorized representative) _____

Date _____

For Staff Use Only

Patient Account # _____

Date Received _____

Initials Received _____

Date Completed _____

Initials Completed _____